



The Applying Director

The Committee of the Ellerslie Theatrical Society wish to thank you for your expression of interest and application to direct a play at Stables Theatre. This application form is required because we find that the more information provided by both the Society and the intending Director, the smoother the process of selecting plays and the subsequent production of them becomes.

Some of the Society's fundamental requirements in selecting and producing plays are as follows:

1. Shortlisted directors may be asked to present their chosen play to the programme committee. Details for this will be provided if required.
2. We request that you nominate a play that you wish to direct for the society. A second play may also be nominated as an alternative.
3. Directors will not be selected to direct plays over two consecutive years unless special circumstances exist.
4. Auditions are to be held for all productions and pre-casting is not permitted by the society. Selected actors may, of course, be encouraged to attend auditions but no prior undertaking is to be entered into without the Committee's approval.
5. The Director may not act in his / her own production.
6. The Director must provide a copy of the script; know who holds the rights and what the cost of the rights are. For this the agent will need to know that there will be ten performances to a house with a seating capacity of 99. (For example, some playwrights require that reading copies are purchased or hired and some also require the purchase of rehearsal copies)
7. The Director is to advise if the play contains offensive language, adult content or violence as this will need to be highlighted in advertising.
8. The Committee reserves the right to approve final cast selection.

Please complete the attached form and return it to the address below or email to info@ellerslietheatre.co.nz.

Yours sincerely

Anna Adam
President

Applying Directors Name: _____

Play: _____

Playwright: _____

Alternative Play / Playwright: _____

The application form is to be accompanied by a copy of the script(s) of the play(s). This is essential as the Programming Sub Committee will read the play as part of the selection process.

Notes / Problems / Source of Play: _____

Please provide a brief description of your experience including previous directorial (or other) experience including the names and authors of plays directed. Please also enter any other relevant experience or qualifications. If you have directed two or more plays at Stables Theatre in the last five to seven years, the names and dates (production) of those plays will be sufficient for this element:

	Name of Play	Role (eg Director)	Theatre Where Produced	Dates
1				
2				
3				
4				
5				

Other experience / information:

Whilst the society has experienced support people available such as Personal Assistants, Designers, Stage Manager, crew etc, some Directors prefer to work with specific individuals. If you have specific people who you wish to work with, particularly if you have already approached them, please list them below. The Committee will consider your request in conjunction with the programming:

Suggested Position	Suggested Appointee	Approached Yes / No	Contact Phone / Email
Production Manager			
Personal Assistant			
Stage Manager			
Set Designer			
Lighting Designer / Operator			
Sound Designer / Operator			
Properties			
Costume Designer			
Crew			
Other Support People			

The Society has specific duties assigned to these appointments and this must be discussed with the Committee before finalising appointments.

Please outline Cast related matters:

Total Cast : _____ Male _____ Female _____

Are accents / languages required? (state) _____

Do you consider a voice coach is required and for what specific purpose? _____

Are there any special casting requirements? _____

Please provide a brief explanation of why this play appeals to you: _____

Please provide a brief overview of the treatment you would give this play: _____

Please outline any Set / Staging related matters:

Outline of your ideas for set design: _____

How many scene changes are there? _____

How many intervals are there? _____

Any other Set / staging matters. _____

Sound / Lighting / Technical matters:

Please outline any special requests, particularly special equipment required : _____

Do you have any thoughts or requests regarding Budget? _____

Do you have any requests regarding Marketing, flyer design and promotional material?

The season dates under consideration are:

Main Bill 1 - 2019 Season 14 to 23 March Audition Saturday 10 Nov 2018, Rehearsals start Sunday 6 Jan 2019
Main Bill 2 - 2019 Season 6 to 15 June Audition Saturday 16 Mar 2019, Rehearsals start Tuesday 31 Mar 2019
Main Bill 3 - 2019 Season 22 to 31 August The Ellerslie Festival of One-Act Plays 2019
Main Bill 4 - 2019 Season 7 to 16 November Audition Saturday 24 Aug 2019, Rehearsals start Tuesday 3 Sept 2019
Main Bill 1 - 2020 Season 12 to 21 March 2020 Audition Saturday 9 Nov 2019, Rehearsals start Sunday 5 Jan 2020

Do you have a preferred season date:

1st choice _____
2nd choice _____
3rd choice _____

Please provide your contact details:

Telephone: Home: _____ Work: _____

Cell phone: _____

Email (Preferred Contact method): _____

Thank you for your application. You will be contacted by a member of the committee on receipt of your application.